



Job Application Form

THE INFORMATION YOU SUPPLY ON THIS FORM WILL BE TREATED IN
CONFIDENCE

Section 1 Personal details

Last Name:		First Name:	
Address:			
Postcode:			
Home Telephone N^o:	<small>Letters</small>	National Insurance N^o:	<small>Numbers</small> <small>Letter</small>
Daytime Telephone N^o:			
Mobile Telephone N^o:			
E-mail address:			
Can we contact you at work?	Yes	No	
Are you free to remain and take up employment in the UK with no current immigration restrictions?	Yes	No	
Driving Licence Do you hold a full, clean driving license valid in the UK?	Yes	No	

Section 2 Present Employment

Present Employment (If now unemployed please give details of last employer)

Name of Employer:

Address:

Postcode:

Post Title:

Date of Appointment:

Wage:

Brief description of what you do:

Continue on a separate sheet if necessary

Period of Notice:

Last day you worked there
(if no longer employed):

Reason for leaving (if no longer employed):	
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Section 3 Previous Employment

Previous Employment (most recent employer first). Please cover at least the last 10 years.

Name of Employer:			
Address:			
		Postcode	
Job title:			

Summary of what you did there & date employed:	

Reason for leaving:			

Name of Employer:			
Address:			
		Postcode	
Job title:			

Summary of what you did there & date employed:	

Reason for leaving:	

Name of Employer:	
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Address:			
		Postcode	

Job title:	
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Summary of what you did there & dates employed:	

Reason for leaving:	
Continue on a separate sheet if necessary	

Section 4 Education

Qualifications obtained from Schools, Colleges and Universities. Please list highest qualification first:

College or University	Course	Qualifications and grades obtained
School	Subjects	Qualifications and grades obtained
Continue on a separate sheet if necessary		

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Section 5 Training and Development

Please give details of any training and development courses or non-qualifications courses which may support your application. Include any on the job training as well as formal courses.

Title of Training Program or Course	Duration of Course

Continue on a separate sheet if necessary

Section 6 Personal Statement

Abilities, skills, knowledge and experience.

Please use this section to explain in detail how you meet the requirements of our job description, and why you think you're the right person for Wild Thyme. If you are or have been involved in any voluntary/unpaid activities, please also include this information. Attach and label any additional sheets used. We'd also be interested in hearing about your personal diet, lifestyle and interests.

Continue on a separate sheet if necessary

Section 7 Rehabilitation of Offenders Act (1974)

Do you have any convictions that are unspent under the rehabilitation of offender's act 1974?

Yes

No

If yes, please give details / dates of offence(s) and sentence:

Section 10 Health

Your current health is important to us, please indicate below.

Number of days sickness absence in the last 2 years:

Please state number of occasions in the last 2 years:

Section 11 References

Please give the names and addresses of your two most recent employers (if applicable). If you are unable to do this, please clearly outline who your references are.


Reference 1		Reference 2	
Name:		Name:	
Position:		Position:	
Work Relationship:		Work Relationship:	
Organisation:		Organisation:	
Address:		Address:	
	Postcode		Postcode

Telephone N°:		Telephone N°:	
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E-mail:		E-mail:	
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Are you willing for this referee to be approached prior to the interview?	Yes		No		Are you willing for this referee to be approached prior to the interview?	Yes		No	
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Media	
Please tell us where you saw this post advertised	

Section 13 Declaration	
RETURNING THIS FORM	
 <p>By Hand or Post: Wild Thyme Wholefoods 102 Palmerston Road Portsmouth PO5 3PT</p>	<p>Enquiries: Telephone: 02393 073768</p>
Signed:	Date:

Please complete the following declaration and sign it in the appropriate place below. If this declaration is not completed and signed, your application will not be considered.

I agree that Wild Thyme Wholefoods Ltd can create and maintain computer and paper records of my personal data and that this will be processed and stored in accordance with the Data Protection Act 1998.

<p>Wild Thyme Wholefoods undertakes that it will treat any personal information (that is data from which you can be identified, such as your name, address, e-mail address etc) that you provide to us, or that we obtain from you, in accordance with the requirements of the Data Protection Act 1998.</p>

I confirm that all the information given by me on this form is correct and accurate and I understand that if any of the information I have provided is later found to be false or misleading, any offer of employment may be withdrawn or employment terminated.